



Using the Internet

Guidelines for Pupils' Internet Access:

Pupils may only access the Internet and electronic mail, when in the presence of a member of staff. Pupils are responsible for good behaviour on the Internet just as they are in the classroom. School staff may access any file held on any computer storage system or media that is part of or connected to the school network. The school reserves the right to access any pendrive or other media brought into school and to monitor all communications. Pupils should thus be aware that their files will not always be private. The following are not permitted:

1. Sending or displaying offensive messages or pictures.
2. Using obscene language.
3. Using electronic mail to harass, insult or otherwise annoy others.
4. Using other people's passwords.
5. Accessing any other person's work or files without permission.
6. Malicious damage to computers, software and other hardware.
7. Violating copyright laws.
8. Intentionally wasting limited resources.

Remember:

- Don't use social networking sites without your parents' permission.
- It is recommended that you be 13 years of age before you use Facebook.
- Don't give your name to anyone you meet online. Use a nickname instead.
- Don't tell anyone where you live.
- Don't tell anyone which school you attend.
- Don't arrange to meet new *'Net Friends'* in real life.
- Don't send anyone a picture or video clip of yourself without asking your parents.
- Don't send anything (e.g. pictures, images & videos) without asking your parents' permission.
- Don't download anything without asking your parents' permission.
- If anything makes you feel uncomfortable on the Net report it to your parents or teacher.
- If you download anything that is illegal it will most likely be investigated by the police.